



## BUCKINGHAM PARK WATER DISTRICT

2880 Eastlake Drive, Kelseyville, CA 95451

### OFFICIAL MEETING MINUTES

#### REGULAR MEETING OF THE BOARD

Monday September 23<sup>rd</sup>, 2019 at 5:30 p.m.;

Adjourned to September 30, 2019 at 5:30 p.m.

Held at the Buckingham Park Water District's Business Office

Located at: 2874 Eastlake Drive, Kelseyville

1.0 **CALL TO ORDER:**

Board Vice President Ken Agarwal called the meeting to order at 5:35pm

2.0 **ROLL CALL OF BOARD MEMBERS:**

Present: Vice President Ken Agarwal, Director Thomas Brandon, Director Lisa Vartabedian and Director Shannon Maurer

Excused: President Mark Boyle

3.0 **PUBLIC INPUT:**

NON-AGENDA ITEMS – Members of the Public may address the Board for a maximum of 3 minutes on subject matter, which falls within the jurisdiction of the Board. **None**

4.0 **CONSENT AGENDA:**

*(A Board Member may move any item from the Consent Agenda to the Action / Discussion Items should action need to be taken.)*

4.1 Approval of September 23<sup>rd</sup>, 2019 Agenda

4.2 Approval of August 26<sup>th</sup>, 2019 Minutes

**The September 23<sup>rd</sup>, 2019 Agenda & the August 26<sup>th</sup>, 2019 Minutes were all approved by the following vote:**

**Ayes: Maurer, Vartabedian, Agarwal, Brandon**

**Noes: None**

**Abstentions: None**

**Absent: Boyle**

5.0 **ACTION / DISCUSSION ITEMS:**

5.1 APPROVE / DISAPPROVE MANAGEMENT'S REPORT:

a) AUGUST 2019

**The Managements Report for August 2019 is approved by the following vote:**

**Ayes: Maurer, Brandon, Agarwal, Vartabedian**

**Noes: None**

**Abstentions: None**

**Absent: Boyle**

5.2 Update Cal OES Reimbursement

**Updated Board of Reimbursement Payment Received**

5.3 APPROVE / DISAPPROVE:

a) Resolution #19-06-01 – Adopting the FY 19/20 Budget

**The Resolution #19-06-01 is approved by the following vote:**

**Ayes: Maurer, Vartabedian, Agarwal, Brandon**

**Noes: None**

**Abstentions: None**

**Absent: Boyle**



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- 5.4 Inform Board of Carbonite Renewal  
Updated Board that Carbonite has been Renewed

5.5 **NEW BUSINESS:**

- a) Update on FY 18/19 Audit  
Updated Board on status of FY 18/19 Audit

- 5.6 Consideration of items not appearing on the posted agenda:

*Consideration of items not appearing on the posted agenda, if necessary, requires the following Board action prior to consideration: 1) A determination by a majority of the Board that an emergency situation exists (as defined in section 54956.9 of the Brown Act); or 2) A determination by a two-thirds vote of the legislative body or, if less than two-thirds of the members that are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the District subsequent to the agenda being posted.*

6.0 ADJOURNMENT:

Director Brandon made a motion to adjourn the public board meeting at 6:25 p.m. The motion carried by the following vote:

Ayes: Maurer, Brandon, Agarwal, Vartabedian

Noes: None

Abstentions: None

Absent: Boyle

Respectfully Submitted by:

  
Jill M. Jespersen, Office Manager & Secretary to the Board

