



BUCKINGHAM PARK WATER DISTRICT

2880 Eastlake Drive, Kelseyville, CA 95451

AGENDA

REGULAR MEETING OF THE BOARD

Monday June 25, 2018 at 5:00 p.m.

To be held at the Buckingham Park Water District's Business Office
Located at: 2874 Eastlake Drive, Kelseyville

NOTICE OF RECORDATION: *This meeting is tape recorded for transcription purposes only. **REQUEST FOR DISABILITY RELATED MODIFICATION OR ACCOMMODATION:** A request for a disability-related modification or accommodation which is necessary to participate in the Board of Directors meeting should be made in writing to the Secretary to the Board at least 48 hours prior to the meeting.*

1.0 CALL TO ORDER:

Time: _____ / Location: Buckingham Park Water District's Business Office at 2874 Eastlake Drive, Kelseyville, CA 95451

2.0 ROLL CALL OF BOARD MEMBERS:

President, Mark Boyle	[]	Vice President, Ken Agarwal	[]	Director, Susan Mesick	[]
Director, Lisa Vartabedian	[]	Director, Thomas Brandon	[]		

3.0 PUBLIC INPUT:

NON-AGENDA ITEMS – Members of the Public may address the Board for a maximum of 3 minutes on subject matter, which falls within the jurisdiction of the Board.

4.0 CONSENT AGENDA:

(A Board Member may move any item from the Consent Agenda to the Action / Discussion Items should action need to be taken.)

4.1 Approval of June 25, 2018 Agenda

4.2 Approval of Minutes:

a) May 30, 2018

5.0 ACTION / DISCUSSION ITEMS:

5.1 APPROVE / DISAPPROVE appeal of Carrying Charge

5.2 APPROVE / DISAPPROVE GENERAL MANAGERS REPORTS:

a) May 2018

5.3 WORKING GROUP UPDATES

a) Rate Study

b) Compensation and Budget Development

5.4 OLD BUSINESS:

a) Office ADA Project: Approval of pending tasks and direct staff if action is required for the following:

1. Discussion: Project updates on progress, budget and funding status

b) Retaining Wall & Emergency Intertie Project: Approval of pending tasks and direct staff if action is required for the following:

1. Discussion: Project updates on progress, budget and funding status

5.5 NEW BUSINESS:

a) APPROVE / DISAPPROVE invoices:

1. Pace Engineering / USDA Funded Office ADA Design – Inv. # 32838 / \$356.00

2. Pace Engineering / Retaining Wall Proj. (BPWD Drying Bed) – Inv #32837 / \$1,122.50

3. R&C Construction Application for Payment #6

b) APPROVE / DISAPPROVE designation of appointee for Tax Information Authorization form 8821

c) UPDATE on fire season readiness and defensible space efforts

d) UPDATE on emergency repairs for Buckingham Drive and Palace Drive

e) UPDATE on 2017 Consumer Confidence Report

f) Appointment of Personnel Subcommittee Members



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- g) APPROVE / DISAPPROVE Restricted Fund: Compliance Project Reserve expenditure for State Water Resources Control Board loan invoice #S1807243
- h)

5.6 Consideration of items not appearing on the posted agenda:

Consideration of items not appearing on the posted agenda, if necessary, requires the following Board action prior to consideration: 1) A determination by a majority of the Board that an emergency situation exists (as defined in section 54956.9 of the Brown Act); or 2) A determination by a two-thirds vote of the legislative body or, if less than two-thirds of the members that are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the District subsequent to the agenda being posted.

6.0 CLOSED SESSION:

Public Employee Performance Evaluations

With respect to every item of business to be discussed in closed session pursuant to Government Code Section 54957.1, Subdivision (a)(5): Action taken to appoint, employ, dismiss, accept the resignation of, or otherwise affect the employment status of a public employee in closed session pursuant to Section 54957 shall be reported at the public meeting during which the closed session is held. Any report required by this paragraph shall identify the title of the position. The general requirement of this paragraph notwithstanding, the report of a dismissal or of the nonrenewal of an employment contract shall be deferred until the first public meeting following the exhaustion of administrative remedies, if any.

- a. Office Manager
- b. Water Plant Operator #1 / Grade 3
- c. Water Plant Operator #2 / Grade 3

7.0 ADJOURNMENT:

Motion to adjourn: _____ Time: _____

Respectfully Submitted by:

A handwritten signature in blue ink, appearing to read "Nakla D. Foskett".

Nakla D. Foskett, Secretary & General Manager

