



BUCKINGHAM PARK WATER DISTRICT

2880 Eastlake Drive, Kelseyville, CA 95451

REGULAR MEETING OF THE BOARD

Monday June 19, 2017 at 5:00 p.m.

To be held at the Buckingham Park Water District's Business Office

Located at: 2874 Eastlake Drive, Kelseyville

AGENDA

NOTICE OF RECORDATION: *This meeting is tape recorded for transcription purposes only.* **REQUEST FOR DISABILITY RELATED MODIFICATION OR ACCOMMODATION:** *A request for a disability-related modification or accommodation which is necessary to participate in the Board of Directors meeting should be made in writing to the Secretary to the Board at least 48 hours prior to the meeting.*

1.0 CALL TO ORDER:

Time: _____ / Location: Buckingham Park Water District's Business Office at 2874 Eastlake Drive, Kelseyville, CA 95451

2.0 ROLL CALL OF BOARD MEMBERS:

President, Mark Boyle	[]	Vice President, Ken Agarwal	[]	Director, Susan Mesick	[]
Director, Lisa Vartabedian	[]	Director, Vacant	[]		

3.0 PUBLIC INPUT:

NON-AGENDA ITEMS – Members of the Public may address the Board for a maximum of 3 minutes on subject matter, which falls within the jurisdiction of the Board.

4.0 CONSENT AGENDA:

(A Board Member may move any item from the Consent Agenda to the Action / Discussion Items should action need to be taken.)

4.1 Approval of June 19, 2017 Agenda

4.3 Report out from Subcommittees:

- a) Budget Subcommittee
- b) Compensation & Benefits Subcommittee

5.0 ACTION / DISCUSSION ITEMS:

5.1 Appeal - Billing Rate Adjustment Request

5.4 OLD BUSINESS:

- a) Distribution System Improvements Project: Approval of pending tasks and direct staff if action is required for the following:
 1. Discussion: Project updates on progress, budget and funding status
 2. APPROVE / DISAPPROVE Change Order #2
 3. APPROVE / DISAPPROVE motion to accept completed project and approve Notice of Completion
 4. APPROVE / DISAPPROVE USDA Rural Development Reimbursement Claim #6
 5. APPROVE / DISAPPROVE PACE Engineering Amendment Not to Exceed \$30,000
- b) Storage Reservoir Recoating Project: Approval of pending tasks and direct staff if action is required for the following:
 1. Discussion: Project updates on progress, budget and funding status
- c) Retaining Wall & Emergency Intertie Project: Approval of pending tasks and direct staff if action is required for the following:
 1. Discussion: Project updates on progress, budget and funding status

5.4 NEW BUSINESS:

- a) APPROVE / DISAPPROVE invoices:
 1. Pace Engineering / Distribution Proj. – Invoice #29795 \$24,621.43
 2. Pace Engineering / Retaining Wall & Intertie Proj. – Invoice #29796 \$172.00
 3. Whitehawk Construction / Distribution Proj. – Application for Payment #4 \$148,141.14
 4. Whitehawk Construction / Distribution Proj. – Application for Payment #5 (retention) \$28,325.23
 5. State Water Resources Control Board SRF #S1707 \$3,300.00
 6. Nate's Electric - Invoice #17388 / \$5,880
 7. Aqua Sierra Controls Invoice # 27872 \$ 16,600.00
 8. County Counsel Invoice (2/1/17 - 4/30/17) \$1,900.00



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- b) APPROVE / DISAPPROVE Resolution #17.06.01, A Resolution Adopting the FY17/18 Budget
- c) APPROVE / DISAPPROVE Policy #2575 - Health and Welfare Benefits
- d) APPROVE / DISAPPROVE \$2,000 allowance to replace Zone 3 pump & motor

5.5 Consideration of items not appearing on the posted agenda:

Consideration of items not appearing on the posted agenda, if necessary, requires the following Board action prior to consideration: 1) A determination by a majority of the Board that an emergency situation exists (as defined in section 54956.9 of the Brown Act); or 2) A determination by a two-thirds vote of the legislative body or, if less than two-thirds of the members that are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the District subsequent to the agenda being posted.

6.0 **CLOSED SESSION:**

Public Employee Performance Evaluations

Public Employee Contract Review

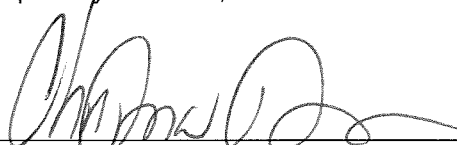
With respect to every item of business to be discussed in closed session pursuant to Government Code Section 54957.1, Subdivision (a)(5): Action taken to appoint, employ, dismiss, accept the resignation of, or otherwise affect the employment status of a public employee in closed session pursuant to Section 54957 shall be reported at the public meeting during which the closed session is held. Any report required by this paragraph shall identify the title of the position. The general requirement of this paragraph notwithstanding, the report of a dismissal or of the nonrenewal of an employment contract shall be deferred until the first public meeting following the exhaustion of administrative remedies, if any.

- a. Office Manager
- b. General Manager
- c. Water Plant Operator #2

7.0 **ADJOURNMENT:**

Motion to adjourn: _____ Time: _____

Respectfully Submitted,



Christina Djaz, Secretary to the Board of Directors

