



BUCKINGHAM PARK WATER DISTRICT

2880 Eastlake Drive, Kelseyville, CA 95451

REGULAR MEETING OF THE BOARD

Monday February 27, 2017 at 5:00 p.m.

To be held at the Buckingham Park Water District's Business Office

Located at: 2874 Eastlake Drive, Kelseyville

AGENDA

NOTICE OF RECORDATION: *This meeting is tape recorded for transcription purposes only.* **REQUEST FOR DISABILITY RELATED MODIFICATION OR ACCOMMODATION:** *A request for a disability-related modification or accommodation which is necessary to participate in the Board of Directors meeting should be made in writing to the Secretary to the Board at least 48 hours prior to the meeting.*

1.0 CALL TO ORDER:

Time: _____ / Location: Buckingham Park Water District's Business Office at 2874 Eastlake Drive, Kelseyville, CA 95451

2.0 ROLL CALL OF BOARD MEMBERS:

President, Mark Boyle	[]	Vice President, Ken Agarwal	[]	Director, Vic Magistrelli	[]
Director, Susan Mesick	[]	Director, Vacant	[]		

3.0 PUBLIC INPUT:

NON-AGENDA ITEMS – Members of the Public may address the Board for a maximum of 3 minutes on subject matter, which falls within the jurisdiction of the Board.

4.0 CONSENT AGENDA:

(A Board Member may move any item from the Consent Agenda to the Action / Discussion Items should action need to be taken.)

4.1 Approval of February 27, 2017 Agenda

4.2 2016 Drought Updates

- a) Current National Drought Summary Report
- b) Executive Order B-37-16, Making Water Conservation a California Way of Life
- c) State Water Board Media Release of February 8, 2017

4.2 Approval of Minutes:

- a) August 22, 2016 adjourned to August 29, 2016
- b) November 28, 2016
- c) January 23, 2017

5.0 ACTION / DISCUSSION ITEMS:

5.1 APPROVE / DISAPPROVE OFFICE MANAGERS REPORT:

- a) November 2016
- b) December 2016
- c) January 2017

5.2 APPROVE / DISAPPROVE GENERAL MANAGER'S REPORT:

- a) January 2017

5.3 OLD BUSINESS:

- a) Distribution System Improvements Project: Approval of pending tasks and direct staff if action is required for the following:
 - 1. Discussion: Project updates on progress, budget and funding status
 - 2. APPROVE / DISAPPROVE Change Order #1 – Hydrant Size
 - 3. APPROVE / DISAPPROVE USDA Reimbursement Claim #2
- b) Storage Reservoir Recoating Project: Approval of pending tasks and direct staff if action is required for the following:
 - 1. Discussion: Project updates on progress, budget and funding status



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- c) Retaining Wall & Emergency Intertie Project: Approval of pending tasks and direct staff if action is required for the following:
 - 1. Discussion: Project updates on progress, budget and funding status
 - 2. APPROVE / DISAPPROVE Emergency Intertie Agreement

5.4 NEW BUSINESS:

- a) APPROVE / DISAPPROVE invoices:
 - 1. Pace Engineering / Distribution Proj. – Invoice #28806 \$12,467.25
 - 2. Pace Engineering / Retaining Wall Proj. – Invoice #28807 \$8,330.75
 - 3. NHA Advisors / Distribution Proj. – Invoice #BUC-01 \$15,000.00
 - 4. Public Prop. Financing Corp / Distribution Proj. – Invoice #0 \$2,500.00
 - 5. Jones Hall / Distribution Proj. – Invoice #0 \$21,852.00
- b) APPROVE / DISAPPROVE Policies:
 - 1. 1040 – Claims Against District
 - 2. 1050 – Copying Public Documents
- c) APPROVE / DISAPPROVE designation of budget subcommittee members
- d) APPROVE / DISAPPROVE Memorandum of Agreement for Clearlake Watershed Sanitary Survey
- e) APPROVE / DISAPPROVE issuance of \$1,500 deposit for the Clearlake Watershed Sanitary Survey
- f) APPROVE / DISAPPROVE window proposal for water plant

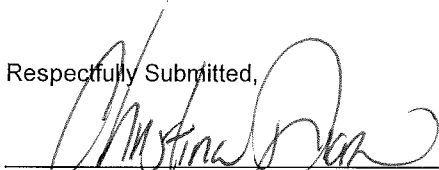
5.5 Consideration of items not appearing on the posted agenda:

Consideration of items not appearing on the posted agenda, if necessary, requires the following Board action prior to consideration: 1) A determination by a majority of the Board that an emergency situation exists (as defined in section 54956.9 of the Brown Act); or 2) A determination by a two-thirds vote of the legislative body or, if less than two-thirds of the members that are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the District subsequent to the agenda being posted.

6.0 ADJOURNMENT:

Motion to adjourn: _____ Time: _____

Respectfully Submitted,


Christina Diaz, Secretary to the Board of Directors

