



BUCKINGHAM PARK WATER DISTRICT

2880 Eastlake Drive, Kelseyville, CA 95451

REGULAR MEETING OF THE BOARD

Monday November 27, 2017 at 5:00 p.m.

Adjourned to Monday, December 4, 2017

To be held at the Buckingham Park Water District's Business Office
Located at: 2874 Eastlake Drive, Kelseyville

AGENDA (*Revised)

NOTICE OF RECORDATION: *This meeting is tape recorded for transcription purposes only.* **REQUEST FOR DISABILITY RELATED MODIFICATION OR ACCOMMODATION:** *A request for a disability-related modification or accommodation which is necessary to participate in the Board of Directors meeting should be made in writing to the Secretary to the Board at least 48 hours prior to the meeting.*

1.0 CALL TO ORDER:

Time: _____ / Location: Buckingham Park Water District's Business Office at 2874 Eastlake Drive, Kelseyville, CA 95451

2.0 ROLL CALL OF BOARD MEMBERS:

President, Mark Boyle	[]	Vice President, Ken Agarwal	[]	Director, Susan Mesick	[]
Director, Lisa Vartabedian	[]	Director, Vacant	[]		

3.0 PUBLIC INPUT:

NON-AGENDA ITEMS – Members of the Public may address the Board for a maximum of 3 minutes on subject matter, which falls within the jurisdiction of the Board.

4.0 CONSENT AGENDA:

(A Board Member may move any item from the Consent Agenda to the Action / Discussion Items should action need to be taken.)

4.1 Approval of November 27, 2017 Agenda

4.2 Approval of Minutes:

a) October 23, 2017

5.0 ACTION / DISCUSSION ITEMS:

5.1 Appeals

a) Billing Rate Adjustment Request (carried from June 19th meeting)

b) Appeal regarding high usage - Kearney

5.2 APPROVE / DISAPPROVE OFFICE MANAGERS REPORTS:

a) July, 2017 - August, 2017 Financial Statements (carried over from Sept. 25, 2017)

b) September, 2017

c) October, 2017

5.3 APPROVE / DISAPPROVE GENERAL MANAGERS REPORTS:

a) October, 2017

5.4 OLD BUSINESS:

a) Storage Reservoir Recoating Project: Approval of pending tasks and direct staff if action is required for the following:

1. Discussion: Project updates on progress, budget and funding status

b) Retaining Wall & Emergency Intertie Project: Approval of pending tasks and direct staff if action is required for the following:

1. Discussion: Project updates on progress, budget and funding status

5.5 NEW BUSINESS:

a) APPROVE / DISAPPROVE invoices:

1. Pace Engineering / Distribution Proj. – Inv 31068 / \$11,047.00

2. Pace Engineering / Retaining Wall Proj. – Inv 31069/ \$3087.75



BUCKINGHAM PARK WATER DISTRICT

2880 Eastlake Drive, Kelseyville, CA 95451

REGULAR MEETING OF THE BOARD

Monday November 27, 2017 at 5:00 p.m.

Adjourned to Monday, December 4, 2017

To be held at the Buckingham Park Water District's Business Office
Located at: 2874 Eastlake Drive, Kelseyville

- 3. Euro Style Management Application for Payment #4 / \$59,042.50
 - b) APPROVE / DISAPPROVE scheduling of December 2017 meeting
 - c) APPROVE / DISAPPROVE review of Orchard Tentative Map
 - d) APPROVE / DISAPPROVE policies:
 - a. 3116 – Internal Controls
 - b. 3117 – Asset Protection and Fraud in the Workplace
 - c. 2315 – Advancement of Wages Prohibited

5.6 Consideration of items not appearing on the posted agenda:

Consideration of items not appearing on the posted agenda, if necessary, requires the following Board action prior to consideration: 1) A determination by a majority of the Board that an emergency situation exists (as defined in section 54956.9 of the Brown Act); or 2) A determination by a two-thirds vote of the legislative body or, if less than two-thirds of the members that are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the District subsequent to the agenda being posted.

*6.0 CLOSED SESSION:

Public Employee Discipline / Dismissal / Release

7.0 ADJOURNMENT:

Motion to adjourn: _____ Time: _____

Respectfully Submitted by:

Publicly Reposted on November 28, 2017

