



## **BUCKINGHAM PARK WATER DISTRICT**

2880 Eastlake Drive, Kelseyville, CA 95451

### **OFFICIAL MEETING MINUTES**

#### **REGULAR MEETING OF THE BOARD**

Monday October 28<sup>th</sup>, 2019 at 5:30 p.m.;

Adjourned to November 4<sup>th</sup>, 2019 at 5:30 p.m.

Held at the Buckingham Park Water District's Business Office

Located at: 2874 Eastlake Drive, Kelseyville

**1.0 CALL TO ORDER:**

Board President Mark Boyle called the meeting to order at 5:50pm

**2.0 ROLL CALL OF BOARD MEMBERS:**

Present: President Mark Boyle, Vice President Ken Agarwal, Director Thomas Brandon and Director Shannon Maurer

Excused: Director Lisa Vartabedian

**3.0 PUBLIC INPUT:**

NON-AGENDA ITEMS – Members of the Public may address the Board for a maximum of 3 minutes on subject matter, which falls within the jurisdiction of the Board. None

**4.0 CONSENT AGENDA:**

*(A Board Member may move any item from the Consent Agenda to the Action / Discussion Items should action need to be taken.)*

4.1 Approval of October 28<sup>th</sup>, 2019 Agenda

4.2 Approval of September 30<sup>th</sup>, 2019 Minutes

The October 28<sup>th</sup>, 2019 Agenda & the September 30<sup>th</sup>, 2019 Minutes were all approved by the following vote:

**Ayes: Agarwal, Brandon, Boyle, Maurer**

**Noes: None**

**Abstentions: None**

**Absent: Vartabedian**

**5.0 ACTION / DISCUSSION ITEMS:**

5.1 APPROVE / DISAPPROVE MANAGEMENT'S REPORT:

a) SEPTEMBER 2019

The Managements Report for September 2019 is approved by the following vote:

**Ayes: Brandon, Maurer, Boyle, Agarwal**

**Noes: None**

**Abstentions: None**

**Absent: Vartabedian**

5.2 APPROVE / DISAPPROVE PAYMENT FOR PROPANE DURING POWER OUTAGE WITH EMERGENCY RESERVE :

The payment for propane during power outage with Emergency Reserve is approved by the following vote:

**Ayes: Maurer, Brandon, Boyle, Agarwal**

**Noes: None**

**Abstentions: None**

**Absent: Vartabedian**

5.3 APPROVE / DISAPPROVE PAYMENT FOR AQUA SIERRA WORK WITH EMERGENCY RESERVE:

The payment for Aqua Sierra work with Emergency Reserve is approved by the following vote:

**Ayes: Agarwal, Maurer, Boyle, Brandon**

**Noes: None**

**Abstentions: None**

**Absent: Vartabedian**



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5.4 **NEW BUSINESS:**

- a) Inform Board of SDRMA Award  
**Informed Board of Award**
- b) Inform Board of Emergency/Disaster Response Plan Update  
**Updated Board on Emergency Plan Update**
- c) Update Board on lead and copper testing  
**Informed Board of test results**

5.5 Consideration of items not appearing on the posted agenda:

*Consideration of items not appearing on the posted agenda, if necessary, requires the following Board action prior to consideration: 1) A determination by a majority of the Board that an emergency situation exists (as defined in section 54956.9 of the Brown Act); or 2) A determination by a two-thirds vote of the legislative body or, if less than two-thirds of the members that are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the District subsequent to the agenda being posted.*

6.0 **ADJOURNMENT:**

Director Maurer made a motion to adjourn the public board meeting at 6:45 p.m. The motion carried by the following vote:

**Ayes:** Maurer, Brandon, Boyle, Agarwal  
**Noes:** None  
**Abstentions:** None  
**Absent:** Vartabedian

Respectfully Submitted by:

  
Jill M. Jespersen, Office Manager & Secretary to the Board

