



BUCKINGHAM PARK WATER DISTRICT

2880 Eastlake Drive, Kelseyville, CA 95451

OFFICIAL MEETING MINUTES

SPECIAL MEETING OF THE BOARD

Monday December 9th, 2019 at 5:30 p.m.;

Held at the Buckingham Park Water District's Business Office

Located at: 2874 Eastlake Drive, Kelseyville

1.0 CALL TO ORDER:

Board President Mark Boyle called the meeting to order at 5:35pm

2.0 ROLL CALL OF BOARD MEMBERS:

Present: President Mark Boyle, Vice President Ken Agarwal, Director Lisa Vartabedian and Director Shannon Maurer

Excused: Director Thomas Brandon

3.0 PUBLIC INPUT:

NON-AGENDA ITEMS – Members of the Public may address the Board for a maximum of 3 minutes on subject matter, which falls within the jurisdiction of the Board. **None**

4.0 CONSENT AGENDA:

(A Board Member may move any item from the Consent Agenda to the Action / Discussion Items should action need to be taken.)

4.1 Approval of October 28th, 2019 Agenda

4.2 Approval of September 30th, 2019 Minutes

The October 28th, 2019 Agenda & the September 30th, 2019 Minutes were all approved by the following vote:

Ayes: Maurer, Agarwal, Boyle, Vartabedian

Noes: None

Abstentions: None

Absent: Brandon

5.0 ACTION / DISCUSSION ITEMS:

5.1 APPROVE / DISAPPROVE MANAGEMENT'S REPORT:

a) NOVEMBER 2019

The Managements Report for November 2019 is approved by the following vote:

Ayes: Vartabedian, Maurer, Boyle, Agarwal

Noes: None

Abstentions: None

Absent: Brandon

5.2 APPROVE / DISAPPROVE DECEMBER BOARD MEETING

December Board Meeting is disapproved by the following vote:

Ayes: None

Noes: Vartabedian, Maurer, Boyle, Agarwal

Abstentions: None

Absent: Brandon

5.3 APPROVE / DISAPPROVE GAC TESTING/GAC REPLACEMENT:

Testing up to \$1000 and replacement depending on test results is approved by the following vote:

Ayes: Maurer, Vartabedian, Boyle, Agarwal

Noes: None

Abstentions: None

Absent: Brandon



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5.4 APPROVE / DISAPPROVE PAYMENTS FOR PROPANE DURING SECOND PG&E OUTAGE – PSPS WITH EMERGENCY RESERVE:

Payment for Propane during second PG&E outage – PSPS with Emergency Reserve is approved by the following vote:

Ayes: Maurer, Agarwal, Boyle, Vartabedian

Noes: None

Abstentions: None

Absent: Brandon

5.5 NEW BUSINESS:

5.6 APPROVE / DISAPPROVE EXTENDED SERVICE AGREEMENT ON AUTOMATIC DOOR:

Extended Service Agreement on Automatic Door is disapproved by the following vote:

Ayes: None

Noes: Vartabedian, Maurer, Boyle, Agarwal

Abstentions: None

Absent: Brandon

5.7 APPROVE / DISAPPROVE AQUA SIERRA SCOPE OF WORK TO BE DONE WITH FUNDING FROM CIP RESERVE:

Aqua Sierra Proposal #Qj06460 is approved by the following vote (Need more information on Proposal #Qj06459):

Ayes: None

Noes: Maurer, Vartabedian, Boyle, Agarwal

Abstentions: None

Absent: Brandon

5.8 Consideration of items not appearing on the posted agenda:

Consideration of items not appearing on the posted agenda, if necessary, requires the following Board action prior to consideration: 1) A determination by a majority of the Board that an emergency situation exists (as defined in section 54956.9 of the Brown Act); or 2) A determination by a two-thirds vote of the legislative body or, if less than two-thirds of the members that are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the District subsequent to the agenda being posted.

6.0 ADJOURNMENT:

Director Maurer made a motion to adjourn the public board meeting at 7:00 p.m. The motion carried by the following vote:

Ayes: Maurer, Vartabedian, Boyle, Agarwal

Noes: None

Abstentions: None

Absent: Brandon

Respectfully Submitted by:

Jill M. Jespersen, Office Manager & Secretary to the Board

