



BUCKINGHAM PARK WATER DISTRICT

2880 Eastlake Drive, Kelseyville, CA 95451

REGULAR MEETING OF THE BOARD

Monday January 23, 2017 at 5:00 p.m.

To be held at the Buckingham Park Water District's Business Office
Located at: 2874 Eastlake Drive, Kelseyville

AGENDA

NOTICE OF RECORDATION: *This meeting is tape recorded for transcription purposes only. **REQUEST FOR DISABILITY RELATED MODIFICATION OR ACCOMMODATION:** A request for a disability-related modification or accommodation which is necessary to participate in the Board of Directors meeting should be made in writing to the Secretary to the Board at least 48 hours prior to the meeting.*

1.0 CALL TO ORDER:

Time: _____ / Location: Buckingham Park Water District's Business Office at 2874 Eastlake Drive, Kelseyville, CA 95451

2.0 ROLL CALL OF BOARD MEMBERS:

President, Mark Boyle	[]	Vice President, Ken Agarwal	[]	Director, Vic Magistrelli	[]
Director, Susan Mesick	[]	Director, Vacant	[]		

3.0 PUBLIC INPUT:

NON-AGENDA ITEMS – Members of the Public may address the Board for a maximum of 3 minutes on subject matter, which falls within the jurisdiction of the Board.

4.0 CONSENT AGENDA:

(A Board Member may move any item from the Consent Agenda to the Action / Discussion Items should action need to be taken.)

- 4.1 Approval of January 23, 2017 Agenda
- 4.2 2016 Drought Updates
 - a) Current National Drought Summary Report
 - b) 2016 Conservation Results
- 4.2 Approval of Minutes:
 - a) August 22, 2016 adjourned to August 29, 2016
 - b) November 28, 2016

5.0 ACTION / DISCUSSION ITEMS:

- 5.1 APPROVE / DISAPPROVE OFFICE MANAGERS REPORT:
 - a) October 2016
 - b) November 2016
 - c) December 2016
- 5.2 APPROVE / DISAPPROVE GENERAL MANAGER'S REPORT:
 - a) November 2016
 - b) December 2016
- 5.3 OLD BUSINESS:
 - a) Distribution System Improvements Project: Approval of pending tasks and direct staff if action is required for the following:
 - 1. Discussion: Project updates on progress, budget and funding status
 - b) Storage Reservoir Recoating Project: Approval of pending tasks and direct staff if action is required for the following:
 - 2. Discussion: Project updates on progress, budget and funding status
 - c) Retaining Wall & Emergency Intertie Project: Approval of pending tasks and direct staff if action is required for the following:
 - 1. Discussion: Project updates on progress, budget and funding status



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2. Determine extent of safety improvements at lakeside property line
3. APPROVE / DISAPPROVE Pace Engineering Amendment #2 to add Sludge Drying Bed Cover

5.4 NEW BUSINESS:

- a) APPROVE / DISAPPROVE invoices:
 1. PACE Engineering – Distribution System Improv Project #28348 \$11,616.00
 2. PACE Engineering – Retaining Wall Project #28349 \$5,541.00
 3. NBS Bond Administration Fees #121600039 \$1,046.97
 4. PACE Engineering – Retaining Wall Project #28572 \$4,584.00
 5. PACE Engineering – Distribution System Improv Project #28571 \$4,041.00
- b) APPROVE / DISAPPROVE Ratification for payment of the following:
 1. State Water Resources Control Board SRF Loan Payment #1: \$3,300.00
 2. Berkadia Loan Interest Payment \$4,500.00
 3. Umpqua line of credit pay down \$128,287 principal and \$122.05 interest
- c) APPROVE / DISAPPROVE Umpqua Bank Modification of Note Agreement for Line of Credit
- d) APPROVE / DISAPPROVE extending Umpqua Bank Line of Credit for 2017
- e) APPROVE / DISAPPROVE acceptance of Audited Financial Statements Year Ended June 30, 2016
- f) APPROVE / DISAPPROVE solicitation for professional services: accounting

5.5 Consideration of items not appearing on the posted agenda:

Consideration of items not appearing on the posted agenda, if necessary, requires the following Board action prior to consideration: 1) A determination by a majority of the Board that an emergency situation exists (as defined in section 54956.9 of the Brown Act); or 2) A determination by a two-thirds vote of the legislative body or, if less than two-thirds of the members that are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the District subsequent to the agenda being posted.

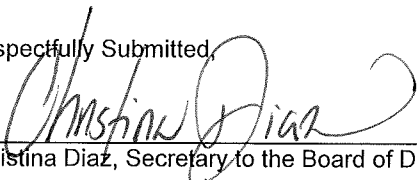
6.0 CLOSED SESSION:

- a) With respect to every item of business to be discussed in closed session Pursuant to Government Code Section 54957: Consultation with California Rural Water Association, A. Wendele – Circuit Rider
- b) With respect to every item of business to be discussed in closed session Pursuant to Government Code Section 54957: Public Employee Performance Evaluation: Lead Operator, Grades T3, D2

7.0 ADJOURNMENT:

Motion to adjourn: _____ Time: _____

Respectfully Submitted,



Christina Diaz, Secretary to the Board of Directors

