



## **BUCKINGHAM PARK WATER DISTRICT**

2880 Eastlake Drive, Kelseyville, CA 95451

### **REGULAR MEETING OF THE BOARD**

Monday September 25, 2017 at 5:00 p.m.

To be held at the Buckingham Park Water District's Business Office

Located at: 2874 Eastlake Drive, Kelseyville

## **AGENDA**

**NOTICE OF RECORDATION:** *This meeting is tape recorded for transcription purposes only.* **REQUEST FOR DISABILITY RELATED MODIFICATION OR ACCOMMODATION:** *A request for a disability-related modification or accommodation which is necessary to participate in the Board of Directors meeting should be made in writing to the Secretary to the Board at least 48 hours prior to the meeting.*

### **1.0 CALL TO ORDER:**

Time: \_\_\_\_\_ / Location: Buckingham Park Water District's Business Office at 2874 Eastlake Drive, Kelseyville, CA 95451

### **2.0 ROLL CALL OF BOARD MEMBERS:**

President, Mark Boyle	[ ]	Vice President, Ken Agarwal	[ ]	Director, Susan Mesick	[ ]
Director, Lisa Vartabedian	[ ]	Director, Vacant	[ ]		

### **3.0 PUBLIC INPUT:**

NON-AGENDA ITEMS – Members of the Public may address the Board for a maximum of 3 minutes on subject matter, which falls within the jurisdiction of the Board.

### **4.0 CONSENT AGENDA:**

*(A Board Member may move any item from the Consent Agenda to the Action / Discussion Items should action need to be taken.)*

- 4.1 Approval of August 28, 2017 Agenda
- 4.2 Approval of Minutes:
  - a) July 24, 2017
  - b) August 28, 2017 adjourned to September 6, 2017

### **5.0 ACTION / DISCUSSION ITEMS:**

- 5.1 Appeal – Billing Rate Adjustment Request (carried from June 19<sup>th</sup> meeting)
- 5.2 APPROVE / DISAPPROVE OFFICE MANAGERS REPORTS:
  - a) July, 2017
  - b) August, 2017
- 5.3 APPROVE / DISAPPROVE GENERAL MANAGERS REPORTS:
  - a) August, 2017
- 5.4 OLD BUSINESS:
  - a) Storage Reservoir Recoating Project: Approval of pending tasks and direct staff if action is required for the following:
    - 1. Discussion: Project updates on progress, budget and funding status
  - b) Retaining Wall & Emergency Intertie Project: Approval of pending tasks and direct staff if action is required for the following:
    - 1. Discussion: Project updates on progress, budget and funding status
- 5.5 NEW BUSINESS:
  - a) APPROVE / DISAPPROVE invoices:
    - 1. Pace Engineering / Distribution Proj. – Inv 30599 / \$9,545.00
    - 2. Pace Engineering / Retaining Wall Proj. – Inv 30600 / \$5,195.50
    - 3. Euro Style Management Application for Payment #3
  - b) APPROVE / DISAPPROVE issuance of one debit card for emergency district purchases.
  - c) APPROVE / DISAPPROVE Resol. 17-09-01 Changing the Regular Monthly Meeting Schedule



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5.6 Consideration of items not appearing on the posted agenda:

*Consideration of items not appearing on the posted agenda, if necessary, requires the following Board action prior to consideration: 1) A determination by a majority of the Board that an emergency situation exists (as defined in section 54956.9 of the Brown Act); or 2) A determination by a two-thirds vote of the legislative body or, if less than two-thirds of the members that are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the District subsequent to the agenda being posted.*

6.0 **ADJOURNMENT:**

Motion to adjourn: \_\_\_\_\_ Time: \_\_\_\_\_

Respectfully Submitted,

Christina Diaz, Secretary to the Board of Directors

