



BUCKINGHAM PARK WATER DISTRICT

2880 Eastlake Drive, Kelseyville, CA 95451

OFFICIAL MEETING MINUTES

REGULAR MEETING OF THE BOARD

Monday September 24, 2018 at 5:00 p.m.

Held at the Buckingham Park Water District's Business Office

Located at: 2874 Eastlake Drive, Kelseyville

1.0 CALL TO ORDER:

Board President Boyle called the meeting to order at 5:01 p.m.

2.0 ROLL CALL OF BOARD MEMBERS:

Present: Board President Boyle, Director Mesick and Director Brandon

Excused: Vice President Agarwal and Director Vartabedian

3.0 PUBLIC INPUT:

None

4.0 CONSENT AGENDA:

(A Board Member may move any item from the Consent Agenda to the Action / Discussion Items should action need to be taken.)

4.1 Approval of September 24, 2018 Agenda

4.2 Approval of Minutes:

a) August 27, 2018

The Consent Agenda is approved in its entirety by the following vote:

Ayes: Brandon, Mesick, Boyle

Noes: None

Abstentions: None

Absent: Agarwal, Vartabedian

5.0 ACTION / DISCUSSION ITEMS:

5.1 APPROVE / DISAPPROVE GENERAL MANAGERS REPORTS:

a) August 2018

The General Manager's Report for August 2018 is APPROVED by the following vote:

Ayes: Mesick, Brandon, Boyle

Noes: None

Abstentions: None

Absent: Agarwal, Vartabedian

5.2 APPEAL:23226002

The appeal is denied per the following vote:

Ayes: Mesick, Brandon, Boyle

Noes: None

Abstentions: None

Absent: Agarwal, Vartabedian

5.3 OLD BUSINESS:

a) Office ADA Project: Approval of pending tasks and direct staff if action is required for the following:

1. Discussion: Project updates on progress, budget and funding status

2. APPROVE / DISAPPROVE CCO #6 \$5,755.75

Item 5.3, a, 2 is APPROVED by the following vote:

Ayes: Brandon, Mesick, Boyle

Noes: None

Abstentions: None

Absent: Agarwal, Vartabedian



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5.4 NEW BUSINESS:

- a) APPROVE / DISAPPROVE Quote for Surge Protection at Water Plant and Zone 1 & repairs to computer damages @ Mendocino Complex Fire
Director Mesick made a motion to APPROVE Item 5.4,a; not to exceed \$7,250. The motion is APPROVED by the following vote:
Ayes: Mesick, Brandon, Boyle
Noes: None
Abstentions: None
Absent: Agarwal, Vartabedian

- b) UPDATE on progress for Annual Water Loss Audit
No action taken.

- c) APPROVE / DISAPPROVE checking account establishment for USDA loan payments
Item 5.4,c is APPROVED by the following vote:
Ayes: Mesick, Brandon, Boyle
Noes: None
Abstentions: None
Absent: Agarwal, Vartabedian

- d) APPROVE / DISAPPROVE Restricted Emergency Reserve Expenditure \$4,821.61 for fire power flux repairs at the water plant
Item 5.4,d is APPROVED by the following vote:
Ayes: Mesick, Brandon, Boyle
Noes: None
Abstentions: None
Absent: Agarwal, Vartabedian

- e) APPROVE / DISAPPROVE EXECUTION of Proposition 218 Certification of Assessment
Item 5.4,e is APPROVED by the following vote:
Ayes: Brandon, Mesick, Boyle
Noes: None
Abstentions: None
Absent: Agarwal, Vartabedian



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6.0 ADJOURNMENT:

Director Mesick made a motion to adjourn the public board meeting at 5:58 p.m. The motion carried by the following vote:

Ayes: Mesick, Brandon, Boyle

Noes: None

Abstentions: None

Absent: Agarwal, Vartabedian

Respectfully Submitted by:



Nakia D. Foskett, Secretary & General Manager

