



BUCKINGHAM PARK WATER DISTRICT

2880 Eastlake Drive, Kelseyville, CA 95451

AGENDA

REGULAR MEETING OF THE BOARD

Monday August 27, 2018 at 5:00 p.m.

To be held at the Buckingham Park Water District's Business Office
Located at: 2874 Eastlake Drive, Kelseyville

NOTICE OF RECORDATION: *This meeting is tape recorded for transcription purposes only. REQUEST FOR DISABILITY RELATED MODIFICATION OR ACCOMMODATION: A request for a disability-related modification or accommodation which is necessary to participate in the Board of Directors meeting should be made in writing to the Secretary to the Board at least 48 hours prior to the meeting.*

1.0 CALL TO ORDER:

Time: _____ / Location: Buckingham Park Water District's Business Office at 2874 Eastlake Drive, Kelseyville, CA 95451

2.0 ROLL CALL OF BOARD MEMBERS:

President, Mark Boyle [] Vice President, Ken Agarwal [] Director, Susan Mesick []
Director, Lisa Vartabedian [] Director, Thomas Brandon []

3.0 PUBLIC INPUT:

NON-AGENDA ITEMS – Members of the Public may address the Board for a maximum of 3 minutes on subject matter, which falls within the jurisdiction of the Board.

4.0 CONSENT AGENDA:

(A Board Member may move any item from the Consent Agenda to the Action / Discussion Items should action need to be taken.)

- 4.1 Approval of August 27, 2018 Agenda
- 4.2 Approval of Minutes:
 - a) July 23, 2018

5.0 ACTION / DISCUSSION ITEMS:

- 5.1 APPROVE / DISAPPROVE GENERAL MANAGERS REPORTS:
 - a) July 2018
- 5.2 WORKING GROUP UPDATES
 - a) Rate Study
 - b) Compensation and Budget Development
- 5.3 OLD BUSINESS:
 - a) Office ADA Project: Approval of pending tasks and direct staff if action is required for the following:
 - 1. Discussion: Project updates on progress, budget and funding status
- 5.4 NEW BUSINESS:
 - a) APPROVE / DISAPPROVE invoices:
 - 1. Aqua Sierra Controls, Inc. #28946 \$1,904.90
 - 2. Aqua Sierra Controls, Inc. #28987 \$2,948.59
 - b) APPROVE / DISAPPROVE Resolution for Office of Emergency Services Designation of Applicant's Agent
 - c) APPROVE / DISAPPROVE updated Agreement with County of Lake for collections
 - d) ACKNOWLEDGE submission of direct levy for the 2018/2019 tax toll
 - e) ACKNOWLEDGE completion of the tri-annual watershed sanitary survey / grant applications
 - f) APPROVE / DISAPPROVE Restricted Compliance Project Fund Expense:
 - a. USDA Rural Development Loan Payment \$51,295.31



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- g) APPROVE / DISAPPROVE Restricted Compliance Project Fund annual designation per contracts:
 - a. Debt Service: State Water Resources Control Board State Revolving Fund - \$6,600
 - b. Debt Service: USDA Rural Development Loan - \$45,113
 - c. Short Lived Asset Reserve: USDA - \$19,150
- h) ACKNOWLEDGE letter received from Buckingham Golf & Country Club dated August 13, 2018

5.5 Consideration of items not appearing on the posted agenda:

Consideration of items not appearing on the posted agenda, if necessary, requires the following Board action prior to consideration: 1) A determination by a majority of the Board that an emergency situation exists (as defined in section 54956.9 of the Brown Act); or 2) A determination by a two-thirds vote of the legislative body or, if less than two-thirds of the members that are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the District subsequent to the agenda being posted.

6.0 ADJOURNMENT:

Motion to adjourn: _____ Time: _____

Respectfully Submitted by:



 Nakia D. Foskett, General Manager & Secretary to the Board

