



## **BUCKINGHAM PARK WATER DISTRICT**

2880 Eastlake Drive, Kelseyville, CA 95451

### **AGENDA**

#### **REGULAR MEETING OF THE BOARD**

Monday July 23, 2018 at 5:00 p.m.

To be held at the Buckingham Park Water District's Business Office  
Located at: 2874 Eastlake Drive, Kelseyville

**NOTICE OF RECORDATION:** *This meeting is tape recorded for transcription purposes only. **REQUEST FOR DISABILITY RELATED MODIFICATION OR ACCOMMODATION:** *A request for a disability-related modification or accommodation which is necessary to participate in the Board of Directors meeting should be made in writing to the Secretary to the Board at least 48 hours prior to the meeting.**

#### **1.0 CALL TO ORDER:**

Time: \_\_\_\_\_ / Location: Buckingham Park Water District's Business Office at 2874 Eastlake Drive, Kelseyville, CA 95451

#### **2.0 ROLL CALL OF BOARD MEMBERS:**

President, Mark Boyle	[ ]	Vice President, Ken Agarwal	[ ]	Director, Susan Mesick	[ ]
Director, Lisa Vartabedian	[ ]	Director, Thomas Brandon	[ ]		

#### **3.0 PUBLIC INPUT:**

**NON-AGENDA ITEMS** – Members of the Public may address the Board for a maximum of 3 minutes on subject matter, which falls within the jurisdiction of the Board.

#### **4.0 CONSENT AGENDA:**

*(A Board Member may move any item from the Consent Agenda to the Action / Discussion Items should action need to be taken.)*

4.1 Approval of July 23, 2018 Agenda

4.2 Approval of Minutes:

a) June 25, 2018

#### **5.0 ACTION / DISCUSSION ITEMS:**

5.1 APPROVE / DISAPPROVE GENERAL MANAGERS REPORTS:

a) June 2018

5.2 WORKING GROUP UPDATES

a) Rate Study

b) Compensation and Budget Development

5.3 OLD BUSINESS:

a) Office ADA Project: Approval of pending tasks and direct staff if action is required for the following:

1. Discussion: Project updates on progress, budget and funding status

5.4 NEW BUSINESS:

a) APPROVE / DISAPPROVE invoices:

1. Pace Engineering / Retaining Wall Project Close Out – Inv. # 33114 \$3,209.25

2. Kleinfelder / Retaining Wall Proj. (BPWD Drying Bed) – Inv #1199824 \$2,895.50

3. AT&T Invoice Backdated for Prior Period Calnet 3 Govt Pricing \$6,432.22

4. AT&T Invoice Backdated for Prior Period Calnet 3 Govt Pricing \$2,214.01

b) APPROVE / DISAPPROVE purchase of Post Chlorine Analyzer from Swan \$5,278.50

c) APPROVE / DISAPPROVE privacy slats for security fencing from Project Reserve \$2,000.00

d) UPDATE Cross Connection Backflow Prevention Program Compliance

b) APPROVE / DISAPPROVE 2016/2017 Fiscal Year Audit:

1. Financial Statements Year Ended June 30, 2017

2. Management's Discussion and Analysis

3. Management's Response to Schedule of Findings

4. Corrective Action Plan



**BUCKINGHAM PARK WATER DISTRICT**

2880 Eastlake Drive, Kelseyville, CA 95451

**AGENDA**

**REGULAR MEETING OF THE BOARD**

Monday July 23, 2018 at 5:00 p.m.

To be held at the Buckingham Park Water District's Business Office  
Located at: 2874 Eastlake Drive, Kelseyville

5.5 Consideration of items not appearing on the posted agenda:

*Consideration of items not appearing on the posted agenda, if necessary, requires the following Board action prior to consideration: 1) A determination by a majority of the Board that an emergency situation exists (as defined in section 54956.9 of the Brown Act); or 2) A determination by a two-thirds vote of the legislative body or, if less than two-thirds of the members that are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the District subsequent to the agenda being posted.*

6.0 **CLOSED SESSION:**

**Public Employee Performance Evaluations**

With respect to every item of business to be discussed in closed session pursuant to Government Code Section 54957.1, Subdivision (a)(5): Action taken to appoint, employ, dismiss, accept the resignation of, or otherwise affect the employment status of a public employee in closed session pursuant to Section 54957 shall be reported at the public meeting during which the closed session is held. Any report required by this paragraph shall identify the title of the position. The general requirement of this paragraph notwithstanding, the report of a dismissal or of the nonrenewal of an employment contract shall be deferred until the first public meeting following the exhaustion of administrative remedies, if any.

- a. General Manager

7.0 **ADJOURNMENT:**

Motion to adjourn: \_\_\_\_\_ Time: \_\_\_\_\_

Respectfully Submitted by:

  
\_\_\_\_\_  
Nakia D. Foskett, General Manager & Secretary to the Board

