



BUCKINGHAM PARK WATER DISTRICT

2880 Eastlake Drive, Kelseyville, CA 95451

AGENDA

REGULAR MEETING OF THE BOARD

Monday March 25, 2019 at 5:00 p.m.

To be held at the Buckingham Park Water District's Business Office
Located at: 2874 Eastlake Drive, Kelseyville

REQUEST FOR DISABILITY RELATED MODIFICATION OR ACCOMMODATION: *A request for a disability-related modification or accommodation which is necessary to participate in the Board of Directors meeting should be made in writing to the Secretary to the Board at least 48 hours prior to the meeting.*

1.0 CALL TO ORDER:

Time: _____ / Location: Buckingham Park Water District's Business Office at 2874 Eastlake Drive, Kelseyville, CA 95451

2.0 ROLL CALL OF BOARD MEMBERS:

President, Mark Boyle	[]	Vice President, Ken Agarwal	[]	Director, Susan Mesick	[]
Director, Lisa Vartabedian	[]	Director, Thomas Brandon	[]	Director, Shannon Maurer	[]

3.0 PUBLIC INPUT:

NON-AGENDA ITEMS – Members of the Public may address the Board for a maximum of 3 minutes on subject matter, which falls within the jurisdiction of the Board.

4.0 CONSENT AGENDA:

(A Board Member may move any item from the Consent Agenda to the Action / Discussion Items should action need to be taken.)

4.1 Approval of March 25, 2019 Agenda

4.2 Approval of Minutes:

- a) February 25, 2019
- b) March 4, 2019

5.0 ACTION / DISCUSSION ITEMS:

5.1 APPROVE / DISAPPROVE MANAGEMENT'S REPORT:

- a) FEBRUARY 2019

5.2 OLD BUSINESS:

5.3 APPROVE / DISAPPROVE Employee Policies:

- a) Approve Policies
 - 1. #2500 - Paid Time Off – Carry Over from 2/25/19
 - 2. #2520 – Sick Leave – Carry Over from 1/28/19

5.4 NEW BUSINESS:

- a.) APPROVE / DISAPPROVE Emergency Reserve Expense:
Kelseyville Lumber Order Number #10444635 (Sand Bags) \$2,961.52
- b) APPROVE / DISAPPROVE Policy #2016 Customer Relations
- c) APPROVE / DISAPPROVE Purchase of Tablets (See Verizon Quotes on Summary Page)
- d) APPROVE / DISAPPROVE Proposition 50 Grant Reimbursement to Harbor View Mutual Water Co.



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- e) APPROVE / DISAPPROVE Constance Coughlan CPA Engagement Letter for FY19 & FY 20
- f) Discuss Draft to Amendment to Ordinance Number 03-11-01
- g) APPROVE / DISAPPROVE Resolution 19-03-01 Designation of Signers
- h) APPROVE / DISAPPROVE Backflow Workshop & Recertification for A. Mitchell

5.4 Consideration of items not appearing on the posted agenda:

Consideration of items not appearing on the posted agenda, if necessary, requires the following Board action prior to consideration: 1) A determination by a majority of the Board that an emergency situation exists (as defined in section 54956.9 of the Brown Act); or 2) A determination by a two-thirds vote of the legislative body or, if less than two-thirds of the members that are present, a unanimous vote of those members present, that there is a need to take immediate action and that the need for action came to the attention of the District subsequent to the agenda being posted.

6.0 ADJOURNMENT:

Motion to adjourn: _____ Time: _____

Respectfully Submitted by:



Jill M. Jespersen, Office Manager & Secretary to the Board

